

Year 9 Subject Options

LEVEL 1 - ICT

Qualification: Level 1 Certificate for IT Users (ITQ)

Exam Board: OCR

Level of Achievement: GCSE Grades 3 – 1

Subject Content & Key Points

OCR Level 1 Certificate/Diploma for IT Users is a qualification designed to recognise the skills, knowledge and understanding of IT users in employment, education or training. Courses leading to the qualification will equip learners with the basic range of transferable skills necessary for the modern workplace, and for progression to IT User skills at Level 2 and Level 3.

Benefits:

- Develops knowledge of standard IT hardware and software
- Develops knowledge of a range of different software applications
- Develops ability to manage documents and data in a variety of applications
- Encourages progression by developing skills and knowledge that learners will need.

Assessment – How you will get your final grade

Unit title and description	Assessment & duration Assessment and duration	Weighting
Unit 1: (Mandatory Unit): File Management and e-Document Production	Investigative task. OCR-set scenario with a choice of research tasks.	40%
Unit 2: Creating Spreadsheets and Graphs	Investigative task. OCR-set scenario with a choice of research tasks.	30%
Unit 5: Create an e- Presentation	Investigative task. OCR-set scenario with a choice of research tasks.	30%

Subject Teachers:

- Dr M Kemali
- Mr C Walker
- Miss J Walton
- Mr Hussain
- Mr C Scott

Useful Links:

websites:

ocr.org.uk/gcsecomputing
www.teach-ICT.com

Student Voice

For more information on
this subject speak to ...
Zain Mahmood



Teacher Voice

For more information on this
subject speak to...
Dr Kemali

