

Our Ref: RSM/GOX/Lockdownpractice

07 June 2024



Owler Lane, Sheffield S4 8GB

Tel: (0114) 243 9391

Fax: (0114) 261 1640

Email: [enquiries@firvale.com](mailto:enquiries@firvale.com)

Website: [www.firvale.com](http://www.firvale.com)

Headteacher: Mrs R. Smith

Dear Parent/Carer

Over the next few weeks we will be practising a 'lockdown' drill.

Your child will be familiar with the fire drill (we do this every half term). However, it may be a long time since your child has practised a 'lockdown' procedure and in some cases not since Primary School!

You may have seen some schools in the news recently who have had a lockdown. It is an important drill to keep the school safe.

A lockdown is a practice for if there is a threat in the area and/or school e.g. tyre smoke pollution / gas leak / intruder etc.

When the lockdown message is played on the tannoy, students should quietly make their way into the nearest classroom and sit on a chair. No phones should be out. Students must obey the teacher's instructions in silence. This may include crouching under the desk and remaining silent until the all clear is given.

As with all schools, we will be explaining this 'lockdown' drill in detail to students and it will become as routine as a fire drill.

Should you wish to discuss this further please contact the school or alternatively attend the parent drop in on 13<sup>th</sup> June 2024 at 3:15pm.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rachel Smith'.

Rachel Smith  
Headteacher

If you need a translator to understand this please call the school on 01142439391

إذا كنت بحاجة إلى مترجم لفهم ذلك ، يرجى الاتصال بالمدرسة 01142439391

Te tumenge kampola interpretos hoj te rozuminen feder ta vicinen pre kada cislos 01142439391