

Privacy Notice – Vulnerable Learner Support Meetings

Vulnerable Learner Support meetings will be a partnership between the school and/or Academy Chain, the Local Authority and other multi agency support providers. Discussion will take place around the children and young people who currently have barriers to learning, with actions designed to provide support to best meet their needs.

To ensure that we are able to offer the most appropriate support, if your child is identified to be a vulnerable learner, the school will need to share some information about your child, their family and their barriers to learning. You may choose to opt out (at any stage) of the school providing personal information; if you decide to opt out we may be unable to offer your child a full range of services to meet their needs. The first meeting is due to be held during the month of December.

How we will use your information

Your information is processed:

- to help us understand your child's barriers to learning;
- to help us understand any family circumstances that may be affecting your child;
- to record our work with you;
- so that we can provide your child with the right services and the best help and advice;
- to assess our joint approach in removing barriers to learning

Actions following a discussion

If your child is discussed during one of these meetings and the outcome is that support is required (above and beyond what the school are able to offer) a meeting will be held with you to discuss this in more detail and gain consent to a referral to another agency.

What are your rights?

You have rights under Data Protection law. For further details about your rights, the contact details of our data protection officer and your right to make a complaint please see our data protection web page: www.sheffield.gov.uk/privacy