**JOB ADVERT**

**Inclusion Co-ordinator**

**Date:** Contract available to start ASAP

**Salary:**  Grade 5 (£27,803 - £30,296) pro-rota

**Location:** Fir Vale Academy Trust, Owler Lane, Sheffield S4 8GB

**Contract Type:** Full Time – 37 hours per week/41 weeks per year

**Contract Term:** Permanent

We are seeking to appoint a committed and enthusiastic person to join our team. The successful candidate will be an organised, positive and passionate individual with a relentless focus on young people’s achievement and attendance.

Fir Vale School is a large 11- 16 mixed secondary school located in the North of Sheffield. We are proud to serve a diverse and vibrant community.

The successful candidate will be relentlessly positive in finding ways to support our students achieve their potential. They will support our children in building their aspirations and resilience. They will have a proven ability to work with children with SEND, particularly students with complex emotional needs.

For further information and to obtain an application form, job description and person specification, visit www.firvale.com. We welcome visits before applications.

All applicants are required to complete a Fir Vale application form. **On your personal statement ensure you write in your own words. Do not use AI to write your application/personal statement.**

Please do not use the Sheffield City Council application form. Applications to be submitted to: [goxley@firvale.com](mailto:goxley@firvale.com)

Closing date for Applications: **Friday 27th September 2024**